Daylesford Secondary College N° 7115

Uniform Policy

RATIONALE

Daylesford Secondary College expects that students wear the approved College uniform. This is consistent with Department of Education guidelines relating to uniform. The College takes the matter of uniform seriously, so do our students and parents.

• It benefits the College because the wearing of uniform fosters school spirit, a sense of belonging and commitment to the College. When students are in the wider community, they are easily identifiable which can further promote the College and enhance College spirit.
• It imparts a sense of responsibility to the students and enhances our motto of ‘AIM HIGH’ and reputation for excellence with regard to behaviour, presentation and achievement.
• It promotes equality amongst students by discouraging competition and short-term fashion trends. Uniform discourages peer acceptability being based upon the clothing worn by students.
• It is economical because uniforms are of very good quality, last longer and are cheaper than most casual clothes that students may want to wear. The peer pressures to keep up with the frequent fashion changes associated with casual dress, and the subsequent costs, are controlled.
• It enables students to fully participate in all College curricular and co-curricular activities without being impeded by dress or footwear.
• It safeguards our students, as an intruder or outsider may be more easily spotted and can be dealt with appropriately.

AIMS

• To provide clear directions regarding the wearing of our school uniform
• To foster a sense of pride in oneself and our school
• To foster a sense school identity and belonging
• To positively promote the school’s image to the wider community
• To provide low cost, durable and practical items of clothing for students and families

IMPLEMENTATION

1. Uniform should be worn:

1.1 Travelling to, from school, and during the school day.
1.2 It should be worn on all College Excursions and at all official College events (unless stipulated otherwise).
1.3 Specified Sports uniform is to be worn on Inter-School Sporting Excursions, which should include the College Physical Education Polo Top.
1.4 Parents will be notified of any “special” occasion where college uniform is not required to be worn.
1.5 Specific items of uniform may be required for “Special Occasions” such as the College Tie or Sports Cap.
2. Uniform does not need not be worn:

2.1 On overnight camps and tours, college production and rehearsals out of College hours, DSC intra-school sports days (House Athletics & Swimming) or specified SRC fund raising “free dress” days.

3. Students Need To Note The Following Procedures And Consequences Regarding Uniform:

School council requires the Principal be responsible for implementation of this Uniform Policy in a manner consistent with the College Values and Behaviour Expectations guidelines. As such, the College has developed a very structured set of procedures, ranging from replacement items, detentions, and possible conferences with parents, for dealing with students who fail to wear correct College uniform.

3.1 All students at DSC are expected to be in full, neat and clean school uniform at all times, as per the information stated in points 1 and 2.

3.2 Any student who is out of uniform must bring a note from home with a clear and satisfactory explanation as to why, and which clearly states when the student will be back in uniform.

3.3 Students who arrive to school without uniform must attend the morning registration desk and will be required (where possible) to change into full uniform using the replacement item(s) available from the uniform store.

3.4 Students who fail to bring a note and/or attend morning registration desk will be issued with a lunchtime detention as a first consequence.

3.5 As per our College Behaviour Expectations, student refusal to follow these processes or any reasonable teacher request will be treated as a serious matter and the designated consequences for this action will follow.

3.6 Students who attend school out of uniform with or without parent permission will be recorded on STRIMS.

4. Wearing Hats

4.1 The College has a DSC sports cap as part of its uniform. This is not a compulsory piece of uniform; however, where a student wishes to wear a cap to school it may only be the approved DSC sports cap. This cap should also be worn to Interschool sporting activities as specified in item 1.5 above. A broad-brim plain black hat will also be accepted as uniform.

5. Extra Clothes For Warmth

5.1 Non-uniform jackets are not permitted to be worn. Students wearing non-uniform jackets are deemed out of uniform. Additional clothing can be worn underneath uniform but must not be visible. The college recommends a plain white T- shirt or long sleeve thermal type top underneath College shirts but the sleeves should not be visible under the shirt.

6. Wearing of our Uniform

6.1 Uniform items should be keep neat and clean at all times.

6.2 Where an item of uniform is clearly stained or damaged, parents will be asked to replace the item.

6.3 Uniform should be worn in a neat, tidy and respectful manner. As such, Items of underwear should not be visible above shorts or trousers, Skirt and dress length should be no shorter than mid-thigh.

6.4 There is no defined changeover period between Summer and Winter Uniform. Students may choose from the approved uniform according to personal comfort levels.
7. Make Up, Jewellery, Hair Accessories, Piercings (piercings are not considered as jewellery), and Tattoo’s

DEECD Policy stipulates that: Jewellery, hat cords, chinstraps and drawstrings present risks of injury or strangulation, particularly when worn in the head and neck area.

As such, the following applies at Daylesford Secondary College:

7.1 The College believes that there has to be a balance established in allowing people to express their individuality in any environment and asking them to conform to group behaviour. We also believe young people should be encouraged to understand that individuality need not just be expressed by physical appearance. Make up, nail polish, hair accessories, and jewellery are allowed, however, they should be minimal and unobtrusive. Necklaces need to be under clothes. School badges are permitted on items of clothing. Studs or sleepers are allowed in ears; however, large earrings are not permitted for safety reasons. This includes any stud type item that is pointy in nature.

7.2 The College does not accept responsibility for loss of jewellery or infections caused by jewellery. Jewellery must be removed for Sport, Physical Education, and in some practical classes, such as Woodwork and Metalwork.

7.3 PIERCINGS - The College understands that students express their individuality via piercings, and in particular facial piercings. Where a student has a facial piercing the following conditions apply-
   7.3.1- Studs are the only form of piercing item that may be worn in either the nose, lips or eyebrows. Sleepers, rings or hoops of any kind are not permitted as facial piercings. A clear ball must be worn on these studs. Points, darts, arrows etc. are NOT permitted as piercing items. Nose rings and tongue piercings must not be visible at any time.

7.4 TATTOO’S - Must not be visible at any time. This may require the student to wear a long sleeve item of uniform at all times

8. Lost Clothing

8.1 Please Label All Clothes and shoes.
8.2 If twenty jumpers are in Lost Property, we cannot return yours, UNLESS IT IS CLEARLY LABELLED WITH YOUR NAME. It is advisable to clearly label articles in less obvious places as well as on the back.

9. Support for Families or Independent Students

9.1 Students with an independent status or the family of any student unable to purchase uniform items due to economic hardships are more than welcome to approach the College for assistance.

10. Exemptions

10.1 Parents seeking exemption to this policy due to religious, ethnic or cultural background or health considerations must apply in writing to the College Principal for approval.

11. Uniform Items

11.1 The ONLY “College Approved” uniform items are listed in the following table.
11.2 Uniform Items are supplied by PERM-A-PLEAT and sold via Daylesford Clothing, Vincent Street, Daylesford.
11.3 NOTE: Uniform items purchased at any other outlet are NOT approved College uniform (post the transition phase). Please be aware that if students wear non-approved uniform items they are deemed to be out of uniform.
EVALUATION

- This policy will be reviewed as part of the school’s three-year review cycle.

<table>
<thead>
<tr>
<th>Ratified by School Council</th>
<th>Date:</th>
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<tbody>
<tr>
<td>Signed</td>
<td>Term 4 2012</td>
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<tr>
<td>Principal:</td>
<td>Tiffany Holt</td>
</tr>
<tr>
<td>School Council President:</td>
<td>Lorraine Hayes</td>
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<td>Review Date:</td>
<td>Term 4 2015</td>
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**DEECD School Advisory and Policy Guide: Student Uniform**

The College takes the matter of uniform seriously, so do our students and parents. The uniform update was made after consulting students and parents. Daylesford Secondary College expects students to wear the approved College uniform.

We have made some changes to our uniform

- The changes to the approved uniform will be gradually introduced over the next 2 years.
- There have been NO dramatic changes.
- The colours and tartan of our girl’s summer dress and winter skirt are the same, as is our Sports PE Polo Shirt.
- Some items will be PHASED-OUT over the next 2 years. These include:
  - Polo Shirt - White & Green
  - Windcheaters - Green & Black
  - GREY Pants & Shorts
- Please see the attached list of all uniform items.
- The uniform will be available at one shop in Daylesford.
- Most of the approved uniform items will be supplied by “Perm-a-pleat”.

Our new uniform supplier & place of purchase

- The uniform items by “Perm-a-pleat” are of the highest quality, and are comparable in price to our previous suppliers.
- The “Perm-a-pleat” uniform items can ONLY be purchased at Daylesford Clothing 30 Vincent Street, Daylesford.
- Lay-by is available at Daylesford Clothing.
- Daylesford Clothing will also supply socks, tights and optional uniform items such as caps, beanies, scarves, ties, blazers & college backpacks.
- Approved school shoes will also be available at Daylesford Clothing.

Due to changing suppliers, uniform items will not be available at Daylesford Clothing until mid-January. The college dress and skirt will not be available until the end of term 1 2013. This delay has been unavoidable.

Current suppliers

Uniform items are still available at Lowes Ballarat & Double ‘C’ Jeanery Daylesford, and we must support them in order to assist with sales of their current stock. These suppliers have greatly reduced the cost of their available items, and parents will find a big saving on everyday uniform items from these suppliers. Please see the attached list of available items from these suppliers.

Uniform transition timeline 2013 - 2014

For new students in 2013
- All Year 7 2013 students and other newly enrolled students are expected to purchase and wear the NEW approved uniform.

For current students
- The changeover period is 2 years.
- Current Year 8 to 11 students are permitted to wear current uniform from our suppliers in 2013 and 2014*.
- When shorts, trousers and shirts are being replaced, we encourage families to purchase them from Daylesford Clothing. For other items of uniform, parents can purchase uniform items from our current outlets.
- All students will be wearing our NEW approved uniform by the start of 2015

* Where a windcheater or white polo shirt is worn in 2013 and 2014, it must contain the College Logo.

From 2013, only Year 11 and 12 students are permitted to wear the Black College Jumper.
**Cost**


✓ The college can support families who need financial assistance. Parents/Carers may contact the college and speak with Ms Sue Bosch or Mrs Elaine Anderson, and we will arrange for assistance if required. This will be a confidential phone call, and we encourage you to make this call if the need is there. We are more than pleased to assist.

**Second-hand Uniforms**

✓ New students are not to purchase second-hand uniform items that are not a part of the NEW approved uniform.

✓ Any parents buying or using second-hand uniforms should ensure they are in good condition and not stained.

✓ The college is currently establishing a second-hand uniform shop. More information will be available in future newsletters.

**Questions?**

✓ If you have any questions about the NEW approved uniform, please call the college office on 5348-2367.
**DSC Uniform**

**What It Looks Like**

*A picture image of our uniform will be available soon*

<table>
<thead>
<tr>
<th>ITEM</th>
<th>Boys</th>
<th>Girls</th>
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</thead>
<tbody>
<tr>
<td>Skirt</td>
<td>Current DSC College Tartan</td>
<td>Skirt Length - No shorter than mid-thigh</td>
</tr>
<tr>
<td>Summer Dress</td>
<td>Current DSC College Fabric</td>
<td></td>
</tr>
<tr>
<td>Trousers</td>
<td>Black Perm-a-pleat</td>
<td>Black Perm-a-pleat</td>
</tr>
<tr>
<td>Shorts</td>
<td>Black Perm-a-pleat</td>
<td>Black Perm-a-pleat</td>
</tr>
<tr>
<td>Jacket <strong>Option 1</strong></td>
<td>Black Wind-Stopper (current version) with college logo</td>
<td></td>
</tr>
<tr>
<td>Jacket <strong>Option 2</strong></td>
<td>Black College Blazer with college logo</td>
<td></td>
</tr>
<tr>
<td>Knitted Jumper <strong>Years 7-10</strong></td>
<td>Bottle Green V-Neck Pullover with college logo</td>
<td></td>
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<tr>
<td>Knitted Jumper <strong>Years 11 &amp; 12</strong></td>
<td>Black V-Neck Pullover with college logo and “Senior” under logo</td>
<td></td>
</tr>
<tr>
<td>Shirts / Blouse</td>
<td>White Perm-a-pleat Short Sleeve with college logo</td>
<td>White Perm-a-pleat Short Sleeve Blouse no logo</td>
</tr>
<tr>
<td></td>
<td>Long Sleeve Unisex with college logo</td>
<td>Long Sleeve Unisex with college logo</td>
</tr>
<tr>
<td>PE Polo &amp; Sports Shorts</td>
<td>College-designed PE polo shirt Black Mesh Shorts Perm-a-pleat in extreme weather plain black track pants can be worn</td>
<td></td>
</tr>
<tr>
<td>Scarf</td>
<td>Black with college logo</td>
<td></td>
</tr>
<tr>
<td>Cap</td>
<td>Black with college logo</td>
<td></td>
</tr>
<tr>
<td>Tie</td>
<td>Green - College Custom Designed with college logo</td>
<td></td>
</tr>
<tr>
<td>Socks</td>
<td>White - Above ankle and may NOT be worn over black tights.</td>
<td>Black - Plain leather with unobtrusive buckle.</td>
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<tr>
<td>Belts</td>
<td>Black</td>
<td></td>
</tr>
<tr>
<td>Tights</td>
<td>Black</td>
<td></td>
</tr>
<tr>
<td>College Backpack</td>
<td>Black with college logo suitable for carrying school books and netbooks/laptops</td>
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**All students will be wearing our new approved college uniform by the start of 2015**
Daylesford Secondary College
Acceptable Shoes

<table>
<thead>
<tr>
<th>Examples of Acceptable and Unacceptable Shoes</th>
<th>Shoe Features</th>
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<tbody>
<tr>
<td>If you are unsure contact the office—5348 2367</td>
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</tbody>
</table>

Acceptable **BOY’s Shoes**
- All black
- Laced shoe or velcro shoe or elastic-sided boot
- Leather or leather-like upper providing protection to the upper foot
- Non-slip grip on heel and sole

Acceptable **GIRL’s Shoes**
- All black
- Laced shoe or velcro shoe or elastic-sided boot
- Leather or leather-like upper providing protection to the upper foot
- Non-slip grip on heel and sole

Acceptable **SPORTS SHOES**
- Lace up/velcro (no slip-ons or dress shoes)
- Covers all of the top of the foot
- Provides arch support and sole protection

Unacceptable Shoes
- The majority of the upper foot is unprotected.
- Splashes of colour/white (shoes must be totally black, inc. shoelaces and sole)
- Canvas or suede upper
- Smooth sole with little grip
- No heel or token heel
- Thin/soft leather offering little protection.
- Laced boot

Picture Guide to Assist in the Purchase of Acceptable School Shoes

Safety and comfort are important for school shoes. Shoes need to protect the feet from drops, spills and slips.

School shoes are to be all black; the entire foot is to be enclosed by the shoe, including the upper section of the foot; the shoe is to have a stout sole and leather/leather-like uppers; and the shoe is to have low heels.

Students in practical based subjects need to wear shoes that protect their feet against drops, spills and slips. Due to O H & S requirements students who are not wearing shoes with sufficient protection will be excluded from some practical activities. If in doubt please contact the college—5348 2367.