VCE Redemption Policy

Daylesford Secondary College N° 7115

VCE Redemption Policy
(2016)

RATIONALE

All Victorian Certificate of Education (VCE) and VCE/Vocational Educational Training (VET) units have outcome assessments. A student must receive a Satisfactory (S) for every outcome to pass a unit. If a student does not satisfactorily demonstrate the knowledge or skills required in an outcome, they will receive a Not Satisfactory (N). Absence from all or part of an assessment task, or failure to complete sufficient work in the set time, will mean that the outcome may not be achieved and a pending ‘N’ is received. If the situation arises where a student has not met the required outcomes of a VCE unit, the student will be given a chance to redeem in order to satisfactorily pass the unit.

AIMS

• To provide clear expectations and procedures for Daylesford Secondary College VCE students and teachers to follow in situations where an outcome is not passed.
• To ensure that students have the opportunity to satisfactorily pass a unit if they have received a pending ‘N’.

IMPLEMENTATION

At Daylesford Secondary College a student may receive a pending ‘N’ if:

• If they miss a School Assessed Coursework (SAC) task and do not produce a medical certificate or other official documentation of reasonable excuse (e.g. a death in the family); a ‘note from home’ will not be sufficient where a SAC has been missed. Where no acceptable documentation for missing a SAC is provided, the student will be provided the opportunity for redemption, but only to demonstrate an outcome; i.e. the score will not count towards graded results (Year 11) or the study score (Year 12).

• The work submitted by a student by the DUE DATE is found to be unsatisfactory, the teacher may return this work to the student and allow the student a FORMAL EXTENSION of time to resubmit the task. Again, the score will not count towards graded results (Year 11) or the study score (Year 12). It will simply allow the student to demonstrate an outcome and hence gain an ‘S’ for the unit.

• The student failed to submit the required work by the due date. The student will be provided the opportunity for redemption, however, in this case score of zero will be allocated for the task.

Redemption may occur in the form of:
- Resit of SAC or its equivalent
- An additional test, piece/s of work or in another form deemed appropriate by the subject teacher.

Achieving redemption will mean that a student will receive an ‘S’ for the outcome, however, any score originally gained will not be changed. If a student is unsuccessful in redeeming an outcome they will receive an ‘N’ for that outcome which will result in an ‘N’ for that unit.

If, in the judgment of a teacher, work submitted by a student for assessment of an outcome does not meet the required standard for satisfactory completion, the teacher may consider work previously submitted, provided it meets the requirements. A teacher may permit a student to submit further work to meet satisfactory completion requirements of the unit. However, students may not submit further tasks for reconsideration of school-based Assessment scored awarded by the school.

**Daylesford Secondary College’s redemption process:**

1. When a student is not meeting the outcomes of a VCE subject a Pending N/Redemption letter will be emailed to both the student, the parent/guardian and Learning Community Managers within a week. The Pending N/Redemption letter shall be produced and recorded in XUNO.

2. The Pending N/Redemption letter will outline what the student must do in order to successfully redeem the unit result, including the due date.

3. If the student successfully demonstrates the required outcome by completing and submitting the redemption task by the due date, then the student will receive an ‘S’ for that outcome. If a student is unsuccessful in redeeming an outcome they will receive an ‘N’ for that outcome which will result in an ‘N’ for that unit.

**Supporting Documents and References**

[Procedures for Assessment in VCE Studies 2016](VCAA)

**Evaluation**

This policy will be reviewed as part of the school’s regular review cycle.

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**Ratified by School Council**

**Signed**

**Principal:** Graeme Holmes

**School Council President:** Tim Ferrier

**Date:** 19th October 2016

**Review Date:** 2019
Daylesford Secondary College – Redemption Process

Student has not met the outcomes for a particular VCE subject

A Redemption/Pending N letter sent to the student and parent guardian via email within one week

The student successfully completes the redemption task/s and meets the Unit outcomes

The student receives an ‘S’ for the unit

The student fails to complete the redemption task/s to a standard that meets the unit outcomes and therefore receives an ‘N’ for the Unit.

Student and parent attend a formal interview and a decision will be made about student’s future schooling.

Key
N – Not Satisfactory
S – Satisfactory
Pending N – An unresolved outcome; students have the opportunity to redeem the outcome and achieve an S.